



Wyburns Primary

Nevern Road

Rayleigh SS6 7PE

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Email: admin@wyburns.org



Dear Parent/Carer,

Virtual Learning guide and protocols.

Thank you for your continued support as we launch our next phase in Home Learning. We are hopeful that Google Classroom will become a part of every day learning at Wyburns when things become more normalised.

From the 8th June, instead of zoom, we will be using Google Classroom as our main online platform to communicate with the children. This platform will enable us to set the children lessons that they can work through and send back the relevant work for us to see. In addition, we can offer them support and advice through the messenger service on there.

What will it look like?

1. Each day (Monday – Friday) there will be an English and a Maths activity uploaded to the Classroom pages; there will sometimes be a powerpoint for the children to work through/ a worksheet to complete. There may also be instructions for the children to follow.
2. We are expecting the children to check the work that is uploaded at least 3 times per week.
3. The expectation will be that 3 English and 3 Maths activities are completed and uploaded for their teacher. This will be reviewed once everyone is more familiar with the capacity of the platform.
4. Our homelearning@wyburns.org email address will be the helpline for **parents/ carers**; in addition to sharing brilliance.
5. We will continue to post a fortnightly project to further support your child's learning.

Protocols for Virtual Learning -

1. Using Comments in Google Classroom

Google comments are an essential way for **pupils** to ask their teacher for help and address any misconceptions. It is essential that every child follows the Google Comments guidelines:

- Use your best English in your comments to your teachers.
- Do not make comments to other students; please only comment on the work, reply to questions posed by your teachers, contribute to a conversation started by your teacher or write a question you would like to ask.
- In the unlikely event, behaviour issues will be discussed with Parents/Carers.

Teacher Protocol during Launch

1. Post x2 activities daily.
2. 6 /10 will receive a comment/ feedback during the course of the week during the hours of 9am-5pm.
3. Smilies will be rewarded during the week and added to the class tally on the website, for Brilliance Assembly on a Friday. Which class will win the cup!!

5 ½ TOP TIPS ON GOOGLE CLASSROOM- from the front line....

1. Always open your work in word by downloading it onto your computer.





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2. Check the due dates on your work to make sure it's done on time.

3. Try to have the newest update of Windows if possible (will make your life easier)

4. Comments are your best friend ☺

5. Always check for feedback from your teacher.

5 ½ .If you still don't understand, ask your teacher for help in the comments ☺

We appreciate the speed of the launch for all involved; thank you for working with us to whizz this through.

Thank you

Team Wyburns

