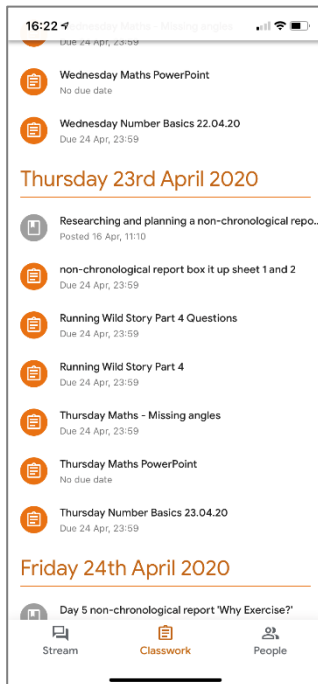


Pupil guide to using the Google Classroom App on iOS (iPhone or iPad)

1.



Topics

These are generally organised by date.

Assignments

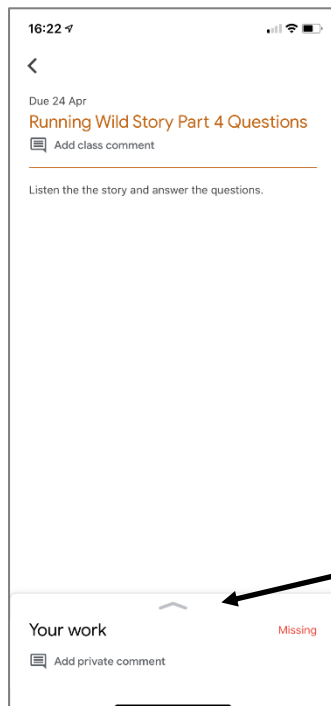
The work which has been set for that days learning by your class teacher.

Navigation

‘Stream’ is where whole announcements will appear from your teacher(s) or classmates.

‘Classwork’ is where all your work is.

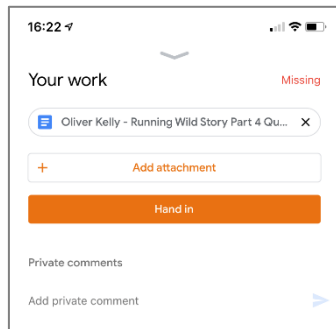
2.



If you click on an assignment it will open up. It may look like this and will usually include instructions about how to complete the work.

Press the arrow that points up here to open up the document for you to work on.

3.

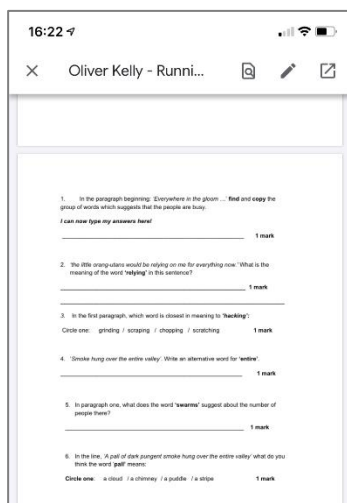


This is your document to work on.

Press it to open it.

DO NOT PRESS THIS YET!

4.

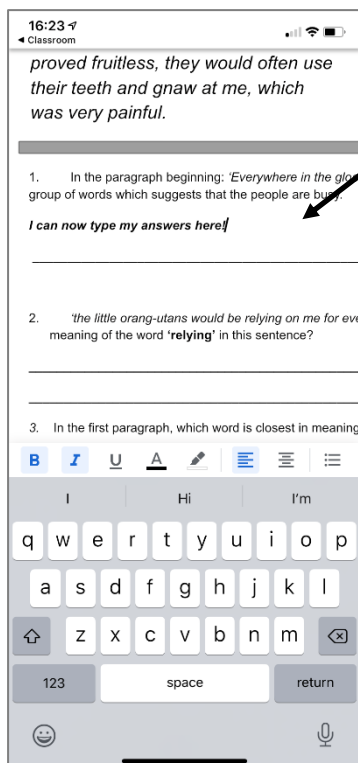


Press square with an arrow icon. If the document is a Google Docs file, it will open the work in Google Docs - free app and very useful to have! **You will need to have this installed first.**

If the document is a Word Doc or other, you may be prompted to open in Google Drive – this also needs to be installed.

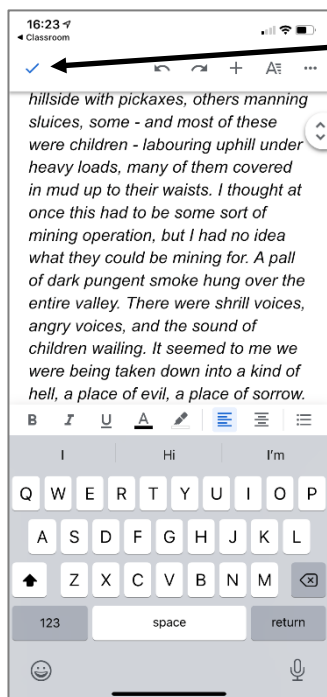
It may take a couple of seconds to open either app.

5.



Double tap where you are expected to work and add what you need to.

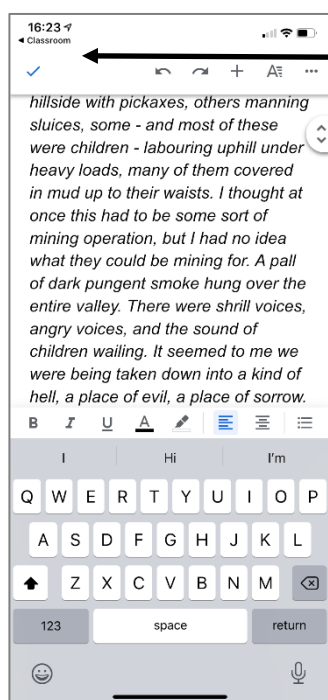
6.



When complete or if want to close the document, on the document this tick will appear.

Tap this and it will save your work without you having to do anything else!

7.

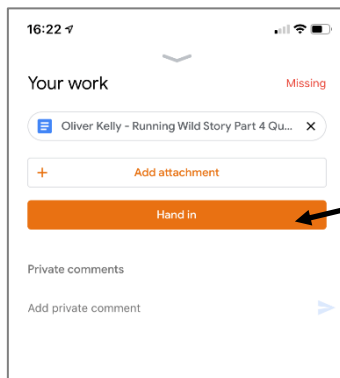


To go back to the Google Classroom app, you can either press the word 'Classroom' in the top left-hand corner if it appears, OR double press your home button to open recent apps and press the window with Google Classroom to open again.

It should take you back to the document view from step 5.

Press the x on the top left to exit the document.

8.



If you complete the work please 'hand it in' and your teacher will be notified.

If you haven't finished the work, you can come back to it later. Your work will automatically save for you.

Just follow the steps as before, to get back to it.

It may seem like there are a lot of steps to complete the work but they will become second nature and really quick to do.

Like anything, practice makes perfect. We are aiming to make all of the work we set as easy as possible to access and return to class teachers. Class teachers will be able to feedback easier to you/your child if these steps are followed.

If you have any questions please contact your class teacher through the private comment section on google classroom or via your school's support address:

GPFS: google-gpfs@theglc.org.uk

Tilbury Pioneer: google-pioneer@theglc.org.uk

Lansdowne Primary: support4U-lpa@theglc.org.uk

Herringham: google-herringham@theglc.org.uk